



MIDDLE PARK STATE SCHOOL PARENTS AND CITIZENS' ASSOCIATION MINUTES OF MEETING

Date:	13/10/10
Attendance:	As per Attendance Sheet
Apologies:	As per Apologies Sheet
Meeting Chair:	Jo Reichardt
Minutes by:	Fiona Maraca

1. Ratification of Previous Minutes

- The Minutes from the September P&C Meeting were reviewed and ratified with one clarification. Item 2 The Treasurers report point 2. The grant has been approved but the funds have not yet been received.

Moved: Jo Reichardt

Seconded: Allan Pickering

Carried: Yes

2. Treasurer's Report

- P&C is continuing to operate profitably
- Some money is still coming in from the fete
- \$84,000 gross income from the fete
- There are not a lot of expenses
- Tuckshop is showing a loss but purchases and holidays account for that.

Moved: Allan Pickering

Seconded: Lisa Craven

Carried: Yes

3. OSHC Report

- Ximena finishes working 26/10/10
- Interviews conducted for Assistant Co-ordinator as yet no applications for the Co-ordinators position
- The new couches have arrived and quotes are being sought for curtains
- Vandals on the weekend. Believe they damaged the light hanging low on the inside corner. New bolts to be put in. Concern over how low it is and still hanging.
- Vacation care went well. Southbank Movies was a success.

Moved: Tracey Bobbermien

Seconded: Michelle Morris

Carried: Yes

4. Admin Report

- Calender of events submitted
- Class photos will require parent help
- Pupil Free day – many staff are doing a first aide course and QCAT Moderation
- Booklist – Copy to executive hopefully next week
- Avery may have a competition to win laptops for schools

- Question raised - Did anyone win back their book list fee from Grant Ed as advertised?
- Grant Ed will be used again. J.Reichardt will contact Grant Ed to ensure any items they remove from the school book list they are unable to supply needs to be clearly noted and highlighted for parents and carers
- All levies and contributions are not for profit and are voluntary. Payment cannot be enforced. ONE PORTAL document was tabled from the Department of Education and Training on the section of Voluntary Financial Contribution
- P&C need to flag items regarding voting on critical items in advance
- Fountain – Mike Nolan followed up with the contractor as promised. The fountain will not be cooled at this point. A price is still to be sought on cooling
- Query was raised over class composites for next year. Mike is currently expecting the same number of classes. No decision has yet been made on senior primary. Surveys have been conducted on the students and teachers and now awaiting the parent survey. Results should be available next meeting

Moved: Mike Nolan

Seconded: Louise Osborne

Carried: Yes

5. Prep Report

- 6 plates are still outstanding from last years order. Picture Products will not be used again. Tiny Tots will be used this year
- Portraits postponed due to rain. Re-booked for the 13th

Moved: Kirsty Ward

Seconded: Michelle Morris

Carried: Yes

6. Tuckshop Report

- Please have the old menu removed from the school website
- Would like to make some of the prices cheaper to hopefully increase business
- Lack of volunteers are still a continuing issue
- Numbers for orders are down
- When will Prep be able to order? Volunteers will be needed if and when they begin to order
- Some sort of meet and greet with Helen over coffee may be way to encourage some new volunteers

Moved: Tracey Bobbermien

Seconded: Kirsty Ward

Carried: Yes

7. P&C Shop Report

- Only 50 Uniform orders were received by the due date. More have been ordered based on previous sales. Expecting late prep orders
- Afternoon open was successful
- There are new prices for the website
- Year 7 shirts are to be organised

Moved: Michelle Morris

Seconded: Kirsty Ward

Carried: Yes

8. Road Safety Report

- No official report.
- The no standing sign on Serle Street is missing
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Moved: N/A

Seconded: N/A

Carried:

9. Fundraising Committee Report

- School disco is booked for the 6th November, forms will go home tomorrow
- Junior school Xmas concert is earmarked for 3rd December however for it to go ahead someone will be required to take on the role. Money raised has previously been donated to the Chaplains
- Could the remaining items from the Fathers Day be sold at a stall at the concert?
- Elsbith Davies enquired about using our snow cone machine on the 27th November. She is happy for the funds raised to go back to the school. First option will go to Senior Primary and then the Chaplains

Moved: Lisa Craven

Seconded: Allan Pickering

Carried: Yes

10. Facilities Report

- No meeting has been held
- BER is moving ahead well
- A/C
 - The project managers offer to perform the required work for \$25-\$13 was declined.
 - We need to upgrade the fuse from 500 amps to 1000amps. Currently waiting for a quote through Keller Rigby
 - The conduit needs to be laid app \$1000, the circuit breaker cost is unknown
 - Vote made to empower the executive to approve quote prior to next meeting so as to keep the project moving

Moved: Mike Nolan

Seconded: Lisa Craven

Carried: Yes

11. Correspondence In

- Fiona Maraca's Blue Card registration
- Joanne Reichardt's has expired
- ISHS News letter
- Thank you letter from Creative Generations
- QCPCA Emails
- Counselling Centre

12 General Business

- Concern for the sex offenders village update
 - J. Reichardt made calls to the Dept of Corrections Peter O'Hallaran. Still to confirm about who will attend for the information session
 - What preparation should be involved? Should a brainstorming session take place?
- Fence improvement – Mike will analyse the issue and see if there is a solution or improvement that can be made. Money may be better spent on education of the subject
- Tania Nelson is unable to provide individual class talks but can do teacher talks and the teachers then pass on the information. The training sessions are app 1hr relating to a 15-20 minute talk to the kids and a flyer to hand out
- Music Fees – Germaine Guyler has expressed there is a lot of work load in the current fee structure and has enquired if it could be handled better. Suggestion to offer those paying up front instead of quarterly a reduced rate to encourage one payment
 - Suggestion approved
- Fiona has resigned from maintaining the P&C website. The position will be advertised in the newsletter. P&C are still yet to receive an invoice to reimburse the website costs

13 Membership

- Helen McIntyre

Approved

Meeting closed at 9.30

Next P&C Meeting to be held at 7:30pm, Wednesday 10th November