



MIDDLE PARK STATE SCHOOL PARENTS AND CITIZENS' ASSOCIATION MINUTES OF MEETING

Date:	9 th October 2011
Attendance:	As per Attendance Sheet
Apologies:	As per Apologies Sheet
Meeting Chair:	Terry McCarthy
Minutes by:	Fiona Maraca

Meeting opened 7.40pm

1. Ratification of Previous Minutes

- The Minutes from the October P&C Meeting were reviewed and ratified.
- Correction - Jo Mackintosh 2nd last item not Joanne King

Moved: Terry McCarthy

Seconded: Michael Craven

Carried: Yes

2. Treasurer's Report

- A stable month of income across the board
- Expenses were Materially impacted by a further air-conditioning payment of \$62,700 which was the primary reason for the consolidated deficit of \$44,885 for the month
- Tuckshop recorded a profit for the month of \$3,130, however this is inflated by low cost of Sales due to purchase invoices being paid at the beginning of the following month (\$2,596). Year to date profit of \$2,658
- Uniform shop income is inflated by P&C collections that has yet to be transferred. It still achieved and adjusted profit of \$4,376 for the month, and year-to-date profit of \$14,280.
- OHSC continues to trade profitably \$63,531 year-to-date
- Consolidated cash holdings of \$356,000 at month's end. No investments held. \$75,000 for the Air Conditioning project

Moved: Michael Craven

Seconded: Danielle Moy

Carried: Yes

3. OSHC Report

- No report sent. A meeting was held tonight
- Vacation care programme has just come out
- Enrolment for 2012 has also come out. All students must re-enrol
- Advertised for a new

Moved: Tracey Bobbermien

Seconded: Joanne King

Carried: Yes

4. Admin Report

- Last year and previous several years prior P&C have taken over the ordering of Books through Grant Ed. He is happy to do it again. Last years orders for this year was not a good year and we

received nothing from him. Query if it is worth doing again as it is more work to do so. Terry McCarthy will talk to Brodies to see if they will do a similar service, and Tracey Bobbermien will see what we have received previous year.

- 2012 classes appear to be about 25. Short about 12 students to have another class to date
- A new leadership program for next year has begun. Students will be able to nominate themselves. Teachers will encourage or steer students in the right direction so we do not have students who do not meet the criteria. Students cannot nominate other students. They need to submit a written submission addressing the criteria, which will then be looked through by staff to establish 6 boys and 6 girls to make speeches to the seniors before the election. Nominations to be done this week and captains will be announced at the last assembly of the year on the 8th December.
- Changes will also be made to peer mediators with a new name and process to make it better.
- New School website, hopefully approval will come through shortly to go live. May be the 17th
- Repairs to play equipment by the toilet hopefully this year. Still looking at the budget for this.
- The hall grounds and other areas are being looked at for landscaping. Julie Atwood assisted in moving things forward for getting it done.
- The Data Com quote has been selected for the interactive whiteboards.
- The 'wall' is for hearing impaired children, that divides the classes better for excess noise between the classes
- A new order has been placed for the ribbons with places on them for the sports carnival and also the swimming

Moved: Simon Boyce

Seconded: Danielle Moy

Carried: Yes

5. Prep Report

- N/A

Moved:

Seconded:

Carried:

6. Tuckshop Report

- Volunteers have picked up a little
- Freezer died again. \$500 to repair and will not take place to next year
- Looking to do a Pizza day for senior swimming carnival and normal tuckshop for Junior.
- Wed Thurs and Friday would like to be the operating days for next year. Less shopping and less wastage. Supported by Majority
- Danielle would like to sell at a reduce rate eggs and herbs to assist in making the Special Education Program self sufficient
- Prep donation list done up for next year

Moved: Helen McIntyre

Seconded: Ann Gooding

Carried: Yes

7. P&C Shop Report

- Orders are still being taken for next year
- All orders that were received pre the cut of date will be filled and out to parents in the 2nd last week of term. They will also try to have the other later orders filled at the same time
- School banking will finish on the 2nd of December for the year. This way they can ensure that all bank books are returned to students prior to the school year ending

Moved: Jodie Edwards

Seconded: Rebecca Ham

Carried: Yes

8. Road Safety Report

- No Report

Moved:

Seconded:

Carried:

9. Fundraising Committee Report

- Disco last Saturday. Lower than last year but over 200 students attended. Profit app \$1200 - \$1400
- App 20 families opted out for the Hamilton Island raffle, several of those made a cash donation.
- Looking for donations for the concert night such as rum balls etc.
- Need a teacher for Emcee on the Xmas night, Ann's (David) husband for Santa
- Sausages for the night and we do not need to pre – order
- Profits raised will go back to P&C and then we will pay for the freezer
- We will not be asking for donations for hampers this year as we have the raffle

Moved: Louise Osborne

Seconded: Michelle Morris

Carried: Yes

10. Facilities Report

- Through Simons office, we have submitted for the stage 3 smart schools subsidy. We are expecting a positive result as it is under \$200k. We will then need to get out a lot of tenders and quotes for the fit out of the hall. We must spend the money from the grants we have already received by midyear.
- Stage 3 and 4 of A/c Project will be completed over the holidays. Beginning of 2012 all classes will be A/C minus 2 de-mountables as we are not expected to use them

Moved: Terry McCarthy

Seconded: Ann Gooding

Carried: Yes

11. Correspondence In

- Matthew Bourke re the parking bays, missing signs. Signs still not there
- Email to Julie Attwood to seek advice re the on going maintenance of the a/c units
- Roz Herbertson – emailed concerned that a lot of the garden work was not being acknowledged and the people involved were out of pocket – Response - we have paid some money for expenses for receipts that have been supplied. We cannot pay money if there are no receipts. Danielle suggested a regular amount to be allocated per term for the garden maintenance.
- QCPCA email
- Card from Jan Lampe – thankyou for flowers and thoughts. She will be back next year term 1

12 General Business

- On behalf of the parents of the Optiminds team thankyou for \$100 per child
- P&C levy, there is a form attached to the enrolment pack. Tessa would like to make a proposal the levy name be changed to voluntary contribution. 2nd Jodie carried
- Thanks to Kelli taking the lost property to clean it and organise it.
- Danielle has had requests from the students to dress the scarecrows in uniforms. Can she have some of the old uniforms. Agreed by majority

13 Membership

- NIL

Moved:

Seconded:

Carried:

Meeting closed at 8.50pm

Next P&C Meeting to be held at 7:30pm, Wednesday 8th Feb 2012