



MIDDLE PARK STATE SCHOOL PARENTS AND CITIZENS' ASSOCIATION MINUTES OF MEETING

Date:	12 th May 2010
Attendance:	As per Attendance Sheet
Apologies:	Louise Osborne, Michelle Morris, Claire Siertsema
Meeting Chair:	Jo Reichardt
Minutes by:	Fiona Maraca & Roz Herbertson

1. Ratification of Previous Minutes

- The Minutes from the April P&C Meeting were reviewed and ratified.

Moved: Jo Reichardt

Seconded: Alan Pickering

Carried: Yes

2. Treasurer's Report

- OSHC still no statement but is on track to make a profit
- Chocolate drive made an \$11,000 profit
- Fete costs \$2,000 deposit for rides
- Cash reserves are good \$93,000 and \$83,000 in investments

Moved: Alan Pickering

Seconded: Jodie Edwards

Carried: Yes

3. OSHC Report

- Apologies Ximena, Susana, Chloe
- Welcome to Jessica, new staff member, studying education
- Vacancies available however enrolments are steady
- 95% of staff have are first aid qualified
- Undercover area to be finalised soon
- New stove to arrive soon and then the kitchen will be complete
- Parent meeting tomorrow night at the centre

Moved: Tracey Bobbermien

Seconded: Jo King

Carried: Yes

4. Admin Report

- Accounts as per report
- Facilities – new pathway funded by NSP BER
- ANZAC Day parade went well but very hot. A reminder about hats and drinks next year
- Congratulations to the Mothers Day Stall and the work Kirsty Ward, Roz Herbertson and the other parent volunteers put in
- Lack of parental volunteers means that only one group will be able to do the perceptual motor program
- PR Committee still requires a parent volunteer from yrs 6 & 7

- Teaching Audit – Auditor attends and talks to parents, teachers, students and council checking to see that documents are being acted upon. 8 areas are being marked and it is the first time it has happened. Jo asked if the results are to be advertised to our community

Moved: Regina Acton

Seconded: Natala Crawley

Carried: Yes

5. Prep Report

- Disco is all set for Friday. Door sales and numbers are low
- Last year's melamine plates have still not been delivered. Maybe try another company
- Prep parents feel they are left out and unaware of what happens in the school, i.e. fete can week and bottle week
- Roz Herbertson will put together a for the website explaining about the Fete
- Proposal that the website has a general enquiries page or frequently asked questions

Moved: Kirsty Ward

Seconded: Jodie Edwards

Carried: Yes

6. Tuckshop Report

- In discussions with a new lady
- May open in the next few weeks

Moved: Jo Reichardt

Seconded: Simone Cheadle

Carried: Yes

7. P&C Shop Report

- Culottes are still not right
- Delay in some winter uniforms but most are out
- App 12 Entertainment Books sold

Moved: Jodie Edwards

Seconded: Donna Caley

Carried: Yes

8. Road Safety Report

- Sign on Sumners road has been reinstated and yellow lines repainted
- Concern rose over some students being left to their own devices for some time after school. Something to be placed in the newsletter
- Concern also over parents crossing at Macfarlane Street and not using the crossing. Regina and Brenda to meet and discuss options

Moved: Jo Reichardt

Seconded: Jo King

Carried: Yes

9. Fundraising Committee Report

- \$11k raised through chocolate drive
- 4 boxes of chocolates returned after letter sent home, next step for outstanding boxes it to make a personal call in consult with the school
- Mothers Day stall raised \$995
- Disco on the 5th June. 3 Teachers have volunteered for the jnr and also 3 for the senior
- Pastor Tania form St Catherine's has asked if we would look at using the Hall there for our discos
- FETE
 - Hiccups with coordinators not being able to attend on the day
 - Lack of volunteers
 - We need the teachers support and excitement

- More advertising needed regarding the expectations of what can and bottle week etc mean
- Still looking for art union prize
- Suburban initiative grant has been applied for
- Meeting next Tuesday
- Teachers have decided on the year 7 funds. It will pay for the gift, the bus to the airport and the remaining will be put toward the aircon

Moved: Lisa Craven

Seconded: Roz Herbertson

Carried: Yes

10. Facilities Report

- No meeting has been held yet this year
- Hall and resource tenders are out and close next week
- Aircon draft tender documents have been done up. Hoping to have them out and be able to close off the 2nd last week of term
- Staff water cooler was installed yesterday
- Alan will begin to look at loans from QLD treasury for \$150K

Moved: Jan Lampe

Seconded: Lisa Craven

Carried: Yes

11. Correspondence In

- Student council wrote a beautiful letter regarding the tuckshop reopening. Jo Reichardt to respond
- Australian Community Services Employers Association (ACSEA) Notice of Annual General Meeting

12. General Business

- No update with the swim coach. \$3500 still outstanding
- Admin questioned whether the newsletter would be successful emailed, or available on the website. Currently the newsletter is not updated on the website on time.
- A request that more future dates be added to the newsletter to assist parents planning
- Payment window line up can be long and impractical. More knowledge about the credit card payment slip and a 'money box' may assist in reducing time and line length
- Occasionally an incursion or excursion has not been in the system when a parent has gone to pay and they have turned away
- Question rose regarding year 6 becoming the High School start time and if any forward planning is taking place.
- Question rose if the cement slab near the prep area will have a cover.
 - It is in the plans but funds are still required
- Website
 - We would like information on each area to update regularly
 - Prep page is still under construction
 - No info from fundraising
 - OSHC – we would like photos of the new kitchen etc
 - Achievements page is still looking sad.

13. Membership

- No new members

Meeting closed at 9.35pm

Next P&C Meeting to be held at 7:30pm, Wednesday 9th June 2010