



MIDDLE PARK STATE SCHOOL PARENTS AND CITIZENS' ASSOCIATION MINUTES OF MEETING

Date:	March 9 th 2011
Attendance:	As per Attendance Sheet
Apologies:	As per Apologies Sheet
Meeting Chair:	Terry McCarthy
Minutes by:	Fiona Maraca

1. Ratification of Previous Minutes

- The Minutes from the February P&C Meeting were reviewed and ratified.

Moved: Fiona Maraca

Seconded: Allan Pickering

Carried: Yes

2. Treasurer's Report

- Our income for February is \$27,252 but expenses at \$26,714
- Total operating profit YTD \$7,141
- Not much income coming in this month but Audit fees going out.
- Tuckshop showing a very small loss
- Outside school hours care tracking well for the year

Moved: Simone Sparkes

Seconded: Jo King

Carried: Yes

3. OSHC Report

- Close to maximum capacity
- New staff employed for Tuesdays
- Waiting for the curtains to be installed
- Would like to purchase a new Hockey and Soccer table
 - Request passed
- Someone is needed to install the TV on the wall – Qbuild will not be needed but we will still have to apply for a work access permit
- Request to increase fees from the 1st May as tabled
 - Request passed
- No co-ordinator as yet employed
- Vacation care distributed

Moved: Tracey Bobbermien

Seconded: Jodie Edwards

Carried: Yes

4. Admin Report

- Operational Plan has been signed off by the previous president but copy not tabled tonight. All as discussed in February meeting
- Goals for 2011 tabled

- Help will be needed on photo day
- Anzac Day falls during the holidays so the school will hold its service prior to the day. Parent helpers will again be required
- Final inspections will be held tomorrow for the new buildings. These should both be operational for next term
- Looking for community help to fit out and furnish the library as the contingency money went to items such as \$50k to asbestos removal and the initial budget set for the buildings had tenders over.
- Requesting a list of items that have been left out so we can look to budget for it.
- Water Trough is working. A shade or awning will need to be erected over the top.
- Child Safety – Jenny Lynas will come for a meeting. Requesting 4th or 5th of April
- Calendar of events tabled
 - Endorsed calendar of events

Moved: Mike Nolan

Seconded: Terry McCarthy

Carried: Yes

5. Prep Report

- Hand over meeting has been held with app 18 members
- All committee positions were filled
- A morning tea was held this Tuesday
- Disco has been booked for 1st of April
- Next meeting will be held in May
- Melamine plates have been banned from being done again

Moved: Tessa Du Croz

Seconded: Jodie Edwards

Carried: Yes

6. Tuckshop Report

- Insurance excess is \$350 so not worth claiming food lost from the freezer
- Had 2 Fridays open and have gone well
- Slowly getting busier
- Volunteers great who come but more would still be appreciated
- Response to the request for donations on the newsletter was fantastic.

Moved: Helen McIntyre

Seconded: Simone Cheadle

Carried: Yes

7. P&C Shop Report

- Winter order forms will be going out with no price increase. These will need to be returned by the 25th if the orders are to be ready after the holidays
- \$2700 worth of uniforms given out for flood families
- Yr 7 shirts arrived today

Moved: Michelle Morris

Seconded: Jo King

Carried: Yes

8. Road Safety Report

- No report
- Was discussion about how parking is occurring on the wrong side of MacFarlane Street

9. Fundraising Committee Report

- No report

10. Facilities Report

- The Air Conditioning Project has been delayed 12 months by the BER
- We need more electricity capacity than the school currently has which means as we were unable to work with the builders who undertook the BER we will now need to re-dig the trenches and replace the metre box.
- 6 month wait for Energex to do the new transformer
- Costs are approximately
 - \$220k for systems and installation
 - \$65k for the electrical upgrade
 - App \$327k plus unknowns not including GST (needs to be paid but is then returned)
- Work must be done during holidays as per the asbestos guidelines.
- The whole school will be done including the administration building
- P&C Levy to be undertaken again of \$50 per child
- Plan needs to be put into place for ongoing maintenance, upkeep and eventual replacement

Moved: Mike Nolan

Seconded: Allan Pickering

Carried: Yes

11. Correspondence In

- Jindalee Swimming Club – Thank you to the school for use of the pool
- Notification of the Senior Athletics Carnival
- 16/2/11– notification of the diversion of the Lord Mayor’s Suburban Initiative Fund (LMSIF)
- Office of the Lord Mayor dated 4/3/11 – LMSIF will be able to be accessed under a different means
- Queensland Government – advisement of the scheduled conference for QLD State School Principals

12. General Business

- Joanne Reichardt will act as grants writer but does not want a committee formed
- Please email Tessa Du Croz of all items that you wish to appear in the website as you want it. She will not be responsible for chasing the elected members of each section for update details
- Simone Sparkes has requested if a fundraising option, such as a morning tea could be held to raise funds for a not for profit organisation called Aussie Hands. The group will be put forward to the Student Council as a suggestion for their consideration

13. Membership

- All new memberships approved in the AGM proceeding

Meeting closed at 9.50pm

Next P&C Meeting to be held at 7:30pm, Wednesday 13th of April.